

**UNIVERSITY OF CALIFORNIA, SANTA BARBARA
CHANCELLOR'S OUTREACH ADVISORY BOARD**

**FACULTY OUTREACH GRANT (FOG) PROGRAM
2008-09 REQUEST FOR PROPOSALS**

SUBMISSION DEADLINE: FRIDAY, JANUARY 25, 2008, 5:00 p.m.

Purpose

The UCSB Chancellor's Outreach Advisory Board (COAB), in conjunction with the Chancellor's Office, the Office of the Executive Vice Chancellor and the Office of Academic Preparation and Equal Opportunity, announces the 2008-09 academic preparation grants program for UCSB faculty. The dual purpose of the FOG Program is to enrich the creativity and quality of the K-12 and community college academic preparation program efforts offered from the UCSB campus and to enhance our faculty's commitment to and engagement with our K-12 partner schools, with Santa Barbara County schools that serve large populations of underrepresented students, and with community colleges in Santa Barbara, San Luis Obispo and Ventura Counties.

For information about the University of California's overall vision for educational partnerships, please see Forging California's Future Through Educational Partnerships: Redefining Educational Outreach, which is a February 2003 report by the Strategic Review Panel on UC Educational Outreach. It can be obtained at www.ucop.edu/sas/publish/edu_partnerships.pdf. Information about UCSB student academic preparation and teacher professional development programs can be found at www.apeo.ucsb.edu.

Eligibility

All faculty and staff in campus departments and programs are eligible to submit proposals. However, the primary investigator must be a member of the Academic Senate at UCSB. Collaborative proposals involving faculty or staff from existing UCSB academic preparation programs as well as California State University Channel Islands, California Polytechnic State University, San Luis Obispo or regional community colleges including Oxnard College, Ventura College, Santa Barbara City College, Allan Hancock College and Moorpark College are encouraged.

While this program is designed to encourage faculty engagement in academic preparation efforts, student-initiated academic preparation efforts are also essential. Students may seek funding from the Student Initiated Outreach Program (SIOP), administered through the Office of Student Life. For further information, students may contact Viviana Marsano at 893-7608 or viviana.marsano@sa.ucsb.edu or Claudia Batty at 893-8897 or Claudia.batty@sa.ucsb.edu, Co-Chairs, Student Initiated Outreach Committee.

Goals and Expectations

UCSB promotes initiatives that seek a transformation in student academic preparation and/or classroom approach, curriculum, school climate, or educational equity, and thus impact significantly the aspirations and achievement of students in low-performing schools. The COAB requests proposals that address these ambitious goals directly, with initiatives designed to provide substantial contributions to the future of California's children. It is anticipated that project awards will range from

\$2,000-\$20,000, though we will consider proposals that are up to \$40,000 if such a significant investment can be justified in the proposal. Proposals that directly target our six partner high schools and their “feeder” elementary and middle schools will be given priority (see ATTACHMENT A). Successful proposals will take into account and be cognizant of existing academic preparation programs with an emphasis on cohesion and sustainability of these programs. Initiatives focused on educationally disadvantaged students in local Santa Barbara/Goleta/Carpinteria elementary, middle and high schools as well as select schools in the Santa Ynez Valley are encouraged (see ATTACHMENT B). We anticipate funding at least one proposal that focuses on academic preparation for underrepresented students in regional community colleges.

All work in school systems, including community colleges, is by nature collaborative. Informed, cooperative relations between UCSB faculty and school personnel are required for funding. Proposals should build in sufficient time to establish working, collaborative planning with school partners prior to submission. Prospective grant recipients are **strongly encouraged** to consult with Claudia Martinez, Acting Director, Office of Academic Preparation at 893-3105 or claudia.martinez@apeo.ucsb.edu in advance of submitting a proposal for consideration.

Evaluation

Each proposal must include a specific plan for conducting outcome and process evaluation of the outreach project. The evaluation plan should include a description of the intended short- and long-term goals of the project against which progress will be measured, accountability and outcome measurements, and feedback mechanisms to key stakeholders. It should also include a timeline for implementing the evaluation plan. At minimum, the plan should include at least these elements:

- qualitative and/or quantitative data that will be collected
- instruments that will be used and/or developed
- management resources (how data will be collected, entered, and reported)
- analyses that will be conducted
- potential feedback mechanisms and uses of the evaluation information

The process evaluation component must include clear and meaningful mechanisms for documenting the facilitators or challenges to project implementation. We also strongly encourage applicants to submit a detailed account of their project’s theory of change that aligns project activities with intended goals and outcomes. Prospective grant recipients are encouraged to review the Student Academic Preparation and Educational Partnership Accountability Framework published by the University of California Office of the President in April 2005. It can be found at www.ucop.edu/sas/research/researchandplanning/SAPEP_April8_05.pdf.

Prospective applicants **must consult** with Lisa Figueroa in the Office of Academic Preparation and Equal Opportunity regarding evaluation requirements or for assistance in designing evaluation processes for their proposal. Proposals **will not** be considered unless this consultation has occurred ***no later than one week*** prior to submission. Earlier consultation is strongly encouraged. Ms. Figueroa can be reached at 893-4789 or lisa.figueroa@apeo.ucsb.edu.

APPLICATION PROCEDURES

Budgets and Allowable Expenses

Typically, calls for the FOG Program occur once annually. All or a portion of funds may be requested as *one-time* only. *Continuing* funds may be requested for up to two years, to be reviewed at the close of the initial granting period (normally the end of the first year of the project). Proposals (whether one-time or continuing) must include specific funding categories and timetables for expenditure.

The FOG Program will permit the following types of funding for one-time and continuing program proposals when adequately justified:

- travel for the purpose of collaboration, research, and meeting with school personnel
- project assistance such as staff or graduate/undergraduate students
- project expenses such as supplies, delivery of services, special equipment, and stipends for public school teachers and administrators (not to be used for ladder faculty).

Items that will not be funded:

- faculty salary or other non-student academic salaries, other than as specified above
- research conference travel
- research publication expenses.

Expectations for Proposed Work

Projects may propose a start date as early as April 1, 2008, or as late as September 1, 2008. All project proposals are encouraged to address specific project outcomes and clearly state approaches to determining outcomes. Regardless of the specific content of projects, all proposals must speak to anticipated outcomes related to UC eligibility and enrollment. A final report, outlining work completed and its evaluation should be submitted to Claudia Martinez, Acting Director of the Office of Academic Preparation, two months following the closing date of the project. For one-year grants, a brief progress report will also be required six months after the beginning of the project. For continuing grants, three brief progress reports will be required (once every six months after the beginning of the grant) in addition to the final report. Grant recipients who do not submit these required reports will not be eligible for continuing grants.

Proposal Format

Complete proposals should include the following:

- project abstract (250 words maximum)
- proposal narrative including: a description of the project, statement of significance, intended outcomes, evaluation plan, and plan of work (10 pages, double-spaced)
- budget
- budget justification including a rationale for every item not completely self-evident to the reviewers
- curriculum vitae (abbreviated 2 page maximum) of all Principal Investigators and staff

- list of all major collaborators/participants.

Review and Evaluation of Proposals

The Chancellor's Outreach Advisory Board (COAB) selects a panel of reviewers to evaluate proposals and make recommendations regarding funding. The review committee will have broad representation, including faculty members and staff to ensure that the proposals have practical and technical merit as well as have the potential to achieve the objective of the FOG initiative. The selection committee will not include any member who has submitted a proposal for consideration this year.

FOG proposals will be evaluated on the following criteria:

- Alignment of project goals with the Strategic Review Panel report principles
- Organization and feasibility of project
- Quality and feasibility of proposed collaborations with UCSB faculty and staff, UCSB academic preparation programs, and other pre-college programs, K-12 schools, community colleges and other organizations
- Potential for linkages with ongoing outreach efforts and long range sustainability
- Relevance of project for research and practice
- Quality and feasibility of proposed program evaluation efforts
- Budget includes sufficient resources to implement project

Funding decisions will be announced by March 10, 2008.

Submission of Proposals

Submit 2 copies of proposal to c/o Office of Academic Preparation, 1503 South Hall by 5:00 p.m. on January 25, 2008, directed to:

*Chair, FOG Program Selection Committee
Chancellor's Outreach Advisory Board*

Proposals submitted after the due date will not be considered.

E-mail submissions of proposals in Microsoft Word (or Rich Text) format also are welcome at claudia.martinez@apeo.ucsb.edu.

For more information about UCSB academic preparation programs, please see www.apeo.ucsb.edu.

ATTACHMENT A

**UC SANTA BARBARA
STUDENT ACADEMIC PREPARATION AND EDUCATIONAL PARTNERSHIP SCHOOLS**

Partner Schools and Affiliates

Channel Islands High School

Has 18 feeder schools including:

- 3 middle schools
- 15 elementary schools

Fillmore High School

Has 4 feeder schools including:

- 1 middle school
- 3 elementary schools

Hueneme High School

Has 11 feeder schools including:

- 3 middle schools
- 8 elementary schools

Lompoc High School

Has 8 feeder schools including:

- 2 middle schools
- 6 elementary schools

Oxnard High School

Has 15 feeder schools including:

- 3 middle schools
- 12 elementary schools

Rio Mesa High School

Has 11 feeder schools including:

- 7 middle schools
- 12 elementary schools

Santa Maria High School

Has 19 feeder schools including:

- 4 middle schools
- 15 elementary schools

Santa Paula High School

Has 10 feeder schools including:

- 3 middle schools
- 7 elementary schools

ATTACHMENT B

UC SANTA BARBARA
Schools in the Santa Barbara/Goleta/Carpinteria and Santa Ynez Valley Regions

Dos Pueblos High School

Has 7 feeder schools including:

- 1 middle school
- 6 elementary schools

Santa Barbara High School

Has 12 feeder schools including:

- 2 middle schools
- 10 elementary schools

San Marcos High School

Has 14 feeder schools including:

- 2 middle schools
- 12 elementary schools

Santa Ynez Valley Union High School

Has 4 feeder schools including:

- 2 middle schools
- 2 elementary schools

Carpinteria High School

Has 5 feeder schools including:

- 1 middle school
- 4 elementary schools